

Accessing digital measure

<https://www.digitalmeasures.com/login/usu/faculty/app/activities/instruments/462>

There is a link in www.aaa.usu.edu

Each calendar year faculty members must update their digital measure profiles by December 31st.

When you log into Digital Measures (DM) to update please confirm your *Role Statement* percentages and complete the *Narratives for Faculty Activity Report*. Both sections are under the General Information section under manage activities. For your academic review your vita and your narrative pages are used in your review. If you would like to see a copy please contact, Cara Allen at cara.allen@usu.edu.

Digital Measures



USU Faculty profile pages

1. Open digital measures
2. Go to “Personal and Contact Information”

▼ General Information



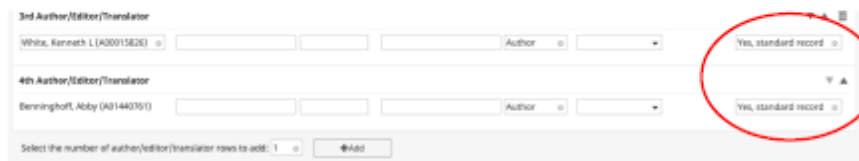
- Personal and Contact Information
- Current Professional Appointment
- Role Statement

3. Scroll to bottom and enter information for the brief biography, teaching interests and/or research interests.

Brief Biography (30 Words or Less)	Abby Benninghoff serves as the Associate Dean for Research and Graduate Student Services for the College of Agriculture and Applied Sciences at Utah State University. She is also an Associate Professor in Animal, Dairy and Veterinary Sciences
Teaching Interest(s)	As Assoc. Dean for Research and Graduate Student Services, Dr. Benninghoff will continue to teach Science Communication (ADVS 5650/6650), a generalized course intended primarily for graduate students or undergraduate student researchers that
Research Interest(s)	Research in Dr. Benninghoff's laboratory is multi-disciplinary, covering topics ranging from diet and cancer to mechanisms of genome reprogramming and gene regulation to toxicology. A major goal of Dr. Benninghoff's research program is to

Check on your Faculty profile page at your USU department website to make sure the updated text appears. You may need to refresh your screen.

- Enter publication information under tab “Publications/Intellectual Contributions”
- Select “yes, standard record” or “yes, priority record” to have the publication automatically populated on your faculty profile page



The screenshot shows a form for adding a publication. It has two rows for authors. The first row is for the 3rd author, with the name 'White, Kenneth L (A00015826)' and a role of 'Author'. The second row is for the 4th author, with the name 'Benninghoff, Abby (A01440751)' and a role of 'Author'. To the right of each row is a dropdown menu for the record type, both set to 'Yes, standard record'. A red circle highlights these two dropdown menus. At the bottom of the form, there is a field to select the number of author/editor/translator rows to add (set to 1) and an 'Add' button.

- Please include the DOI number in the web address field to create a hyperlink to your publication on the faculty profile page.
- Place the DOI number after the text “doi.org/” to have the link generated automatically



The screenshot shows a form with the following fields: Digital Object Identifier (10.1093/biolre/loy190), Page Numbers (331-350), Impact Factor (3.184), Impact Factor Reference Year (2019), and Web Address (http://doi.org/10.1093/biolre/loy190). A red arrow points from the DOI field to the Web Address field, indicating that the DOI should be placed after 'doi.org/' in the web address.