

Animal, Dairy and Veterinary Sciences

Student/Advisor Memorandum of Understanding

This document should be reviewed and discussed by both the entering graduate Student and his/her designated Advisor within a month of the start of a graduate degree program in ADVS and periodically thereafter as needed.

B.S. to M.S. (plan A) in ADVS

GPA requirements

- The Student is expected to maintain a 3.0 GPA; two consecutive semesters with a GPA below 3.0 may result in termination of his/her graduate program.
- A GPA below 3.0 for one semester will result in the loss of a departmental assistantship (DA) in the next semester, as required by the USU Graduate School. Should the Student's GPA return above 3.0, the DA will be restored in the following semester.

Program timeline

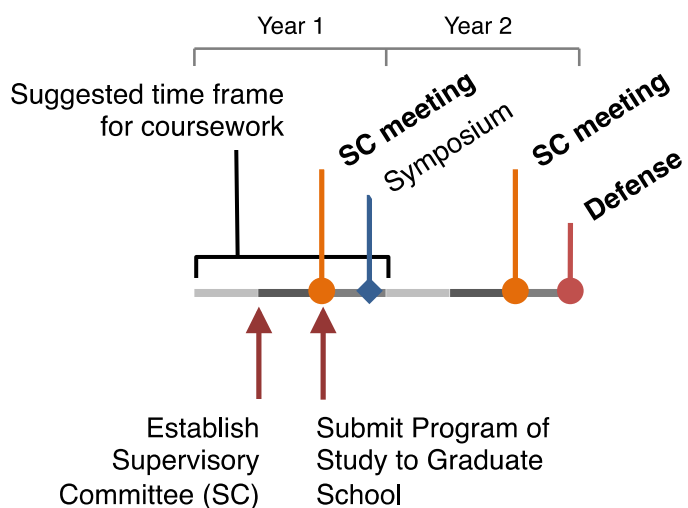
- The Student is expected to complete his/her degree within a recommended two-year time frame (30 credit hours, at least 24 must be from USU). The degree must be completed within eight years, as courses expire eight years after completion according to USU policy.
- In consultation with his/her Advisor, the Student shall establish a **Supervisory Committee** consisting of his/her major Advisor and two other faculty representatives by the end of the first semester of enrollment (excluding the summer term).
- The Student shall complete the documentation for the **Program of Study** (POS) by the end of the second semester. At this point, the Student and Advisor should identify the area of research and specify a title for the thesis project in the documentation to be submitted to the Graduate School. The student is recommended to prepare a written proposal and seminar describing his/her planned research to the Supervisory Committee as part of the preparation for the Program of Study.
- A student that does not submit a POS within the specified time will not receive a tuition award the following semester. Only courses listed in the POS will be considered for a tuition award, and the award will not be retroactive if the submission date has exceeded the required time.
- The Student shall have annual progress meetings with their Supervisory Committee, wherein he/she presents a progress report in the form of a 20-30 minute seminar. Failure to meet with the Supervisory Committee may result in the loss of a DA.
- The Student is expected to participate in the annual ADVS Graduate Research Symposium, held during August of each year, by providing either an oral or poster presentation.
- The Student is required to take ADVS 6800 (Graduate Student Seminar) one semester during their plan of study.
- The Student is recommended to complete his/her coursework during the first year of the graduate program.
- In the semester prior to graduation, the Student should register for thesis credit (ADVS 6970).
- The Student shall complete the Appointment for Examination documentation at least two weeks prior to the scheduled thesis defense. Also at this time, the Student's advisor is required to make a department-wide announcement of the dissertation presentation, which is open to the public.

Other

- The Advisor shall ensure that the Student has received appropriate safety and compliance training in the use of animal or human subjects, laboratory safety and the use of radioactive, biohazardous or

recombinant materials. The Advisor shall also ensure that his/her laboratory has a currently approved Chemical Hygiene Plan on file with the Environmental Health & Safety Office.

Example Two-year BS to MS Degree Program



By providing your signature below, you acknowledge that you have been informed of these standard practices for the graduate program in ADVS. Please consult with Dr. Dirk Vanderwall, the ADVS Department Chair, if you have any questions regarding the policies and recommendations outlined above.

Student Name Student Signature Date

Advisor Name Advisor Signature Date

Date student entered ADVS graduate program

Date received by ADVS